



**STUDENT ECO SYSTEM**  
**SUPPORT ON OFFER TO YOU**  
**AT DERBY COLLEGE GROUP**

**KEY**  
**SUPPORT IS AVAILABLE TO:**

- Further Education Students
- Higher Education Students
- Adult Students
- Apprentice Students



# STUDENT ECO SYSTEM

## SUPPORT ON OFFER TO YOU AT DERBY COLLEGE GROUP

**Further Education Students**

**Higher Education Students**

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**Higher Education Students**   **Adult Students**

**Further Education Students**   **Apprentice Students**



### STUDENT EXPERIENCE AND PASTORAL COACH

If you need pastoral or academic support, you can contact your Pastoral Coach at any point during your time at the college. The coaching scheme operates on a one-to-one basis or in small groups and is designed to help identify and remove any barriers that might be stopping you from reaching your maximum potential.

Your Pastoral Coach offers support with study skills, motivation, and time management techniques, and they are committed to helping you overcome any issues you might encounter on the path to successful completion of your course. Your Pastoral Coach will support and motivate you to reach your potential by increasing your confidence and motivation.

To contact the pastoral coaches email:  
**PastoralCoaches@derby-college.ac.uk**



### YOUNG CARERS CHAMPIONS

Are you a young carer who takes on regular or ongoing care and support for another family member (usually a parent or sibling) with a physical or mental illness, a disability, or who is struggling with substance misuse? If the answer is yes, we have a team on hand to support and mentor you through your time at DCG offering advice and guidance about the support you are eligible for and to support to make any adjustments to you time at college.

To contact the Young Carers Champions email:  
**PastoralCoaches@derby-college.ac.uk**



### PERSONAL TUTOR

You have a personal tutor to support you during college life. You will be assigned a personal tutor when you join the college and they will provide regular support and guidance, monitoring your progress to ensure you fulfil your potential.

Tutors provide support with your academic performance and progress and will support with your progression to your next steps.

You will be assigned a personal tutor when you join the college.



### WELFARE OFFICER

The Welfare team provide support in addressing the needs of students requiring particular help to overcome barriers to learning, often working with external support agencies to ensure students access specialist support when needed.

To book an appointment with the Welfare Team email:  
**welfare@derbycollege.ac.uk** or contact us via the 'Welfare Live Chat' button on the Welfare Share Point site.



### STUDENT SERVICES ADVISER

Student Services provide information advice and guidance to ensure students access the help they need to enable a successful student experience at DCG and beyond.

You will find a Student Services team to help you at each of the main campuses or email: [student.services@derby-college.ac.uk](mailto:student.services@derby-college.ac.uk)



### STUDENT FINANCIAL SUPPORT TEAM

If you are experiencing financial barriers to accessing your education such as costs associated with travel, meals, kit and equipment, you may be eligible for a student bursary. The Student Financial Support Team can support you with eligibility criteria and applications for funding or accessing loans as relevant.

You can contact the Student Financial Support team by emailing [studentsupportfund@derby-college.ac.uk](mailto:studentsupportfund@derby-college.ac.uk)



### STUDENT UNION

Your Students' Union provides a range of support, offering confidential, impartial guidance. They offer support with many issues from sexual health, housing, college procedures, personal issues and any other concerns you may face during your time at DCG.

Email: [info@dcsu.co.uk](mailto:info@dcsu.co.uk)

Visit: <https://studentderbycollegeac.sharepoint.com/sites/YourUnion>



### STUDENT REPRESENTATIVE

Your Student representatives are here to represent your voice at DCG. The primary role of a Student Rep is to effectively listen, collate and communicate the views of all the students they represent, taking these views to meetings and to staff to bring about positive changes for you! You can contact your Student Voice Co-ordinator by emailing [studentvoice@derby-college.ac.uk](mailto:studentvoice@derby-college.ac.uk)

If you're interested and would like to learn more about becoming a Student Rep. Email the Students' Union President: [angela.cruz@derby-college.ac.uk](mailto:angela.cruz@derby-college.ac.uk) or visit our **Student Representataion Sharepoint** pages.



### CAREERS ADVISER

Your Careers Guidance Service is available to help you with any decisions related to your future career path. Our experienced team of career advisers will help you make a well informed and realistic decision about your next step. The Careers team will help you to:

- Explore your skills and options choices
- Develop your knowledge, skills and abilities
- Apply and be successful for the option of your choice

You are entitled to an appointment with a Careers Adviser at any stage of your student journey.

Please contact us on [careers@derby-college.ac.uk](mailto:careers@derby-college.ac.uk) or visit Student Service points for more information.



### WORK EXPERIENCE AND PROGRESSION MENTOR

Your Work Experience and Progression Mentor will support you with preparing for work placements, including interview techniques and CV building. Your Work Experience and Progression Mentor will deliver bespoke work readiness programmes to prepare you for your next steps.

Work Experience team email: [placement@derbycollege.ac.uk](mailto:placement@derbycollege.ac.uk)



### EMPLOYABILITY AND WORK READY COORDINATOR

Your Employability and Work Ready Coordinator will work to generate part-time, full-time and seasonal employment opportunities for full-time study programme students. Regular job shops will be on offer to support you with applications and interview preparation and develop your employability skills through a series of masterclasses.

You can contact the Employability and Work Ready Co-ordinators by emailing: [placement@derbycollege.ac.uk](mailto:placement@derbycollege.ac.uk)



### TEACHER

Your teacher facilitates high quality teaching and learning within the classroom/workshop to challenge and support you to reach your potential and to enable you to have a positive learning experience that prepares you well for your next steps. You may have a range of teachers on your course, including subject-specialist teachers, English or maths teachers or assessor trainers who develop your practical skills and knowledge. Your teacher is assigned when you join College.



### ASSESSOR

The role of your Assessor is to observe you in your workplace, provide support and guidance by collecting evidence, assessing your abilities and enabling you to gain your desired qualifications. Your Assessor will be assigned to you when you join College.



### LIBRARIES FOR LEARNING TEAM

The role of the libraries for learning team is to 'add value' to your learning experience and learning journey; to stimulate and engage you to enhance your knowledge and understanding for future success. Your libraries are places of learning, support, opportunity, and achievement. They provide:

- physical space to undertake independent learning or collaborate with peers,
- a range of relevant resources,
- support to learn how to access (and use) the resources and applications.
- support to build on information literacy and digital capability skills.

Library customer service support and assistance is provided Monday to Friday at different times at each of the four College site libraries – please check at the site libraries and the Library Moodle page for more details or email: [learningresources@derby-college.ac.uk](mailto:learningresources@derby-college.ac.uk)



### EDUCATION SUPPORT WORKERS (ESWS) (FOR SPECIFIC STUDENTS)

Some students will need in class support – ESWs work with teachers to enable these students to get all they need from virtual and face to face sessions.

You can contact us on **0800 028 0289** or email us at: [inclusionandsupport@derby-college.ac.uk](mailto:inclusionandsupport@derby-college.ac.uk)



### COMMUNICATION SUPPORT WORKERS (CSWS) (FOR SPECIFIC STUDENTS)

Some students, who are Deaf or Hearing Impaired work best with in class support – the CSWs work with teachers to enable these students to get all they need from virtual and face to face sessions. They make take notes and provide BSL interpreting for the teacher and the rest of the class. We can offer Deaf Awareness sessions too. You can request support through the Inclusion Training QR Code displayed in Learning Zones. You can also contact us by email: [inclusionandsupport@derby-college.ac.uk](mailto:inclusionandsupport@derby-college.ac.uk)



### INCLUSION AND SUPPORT TRAINERS (FOR ALL STUDENTS)

Our Inclusion and Support trainers based on each site can offer study support, self-management support and help you structure assignment work and exam preparation. They are keen to work with students with dyslexia, autism and developing mental health management strategies.

Ask your teacher or assessors to refer you for small group sessions, or to create an inclusive teaching plan to help you, or contact us directly by emailing: [inclusionandsupport@derby-college.ac.uk](mailto:inclusionandsupport@derby-college.ac.uk)



### INCLUSION AND SUPPORT SPECIALIST TEACHERS (FOR SPECIFIC STUDENTS)

Our specialist teachers offer a timetable of supportive small group sessions on each campus, these are on offer for students with an Inclusive Teaching Plan. The sessions are planned with the group and are there to help you stay up to date with your studies and also meet your EHCP outcomes (if you have an EHCP).

Some students can also access a 1:1 supportive teaching session, the Inclusion Coordinators on each site manage this process – ask to be referred if you have an ITP or an EHCP.

You can contact us on **0800 028 0289** or email us at [inclusionandsupport@derby-college.ac.uk](mailto:inclusionandsupport@derby-college.ac.uk)



### APPRENTICESHIP RECRUITMENT EXECUTIVE

The team support students into Apprenticeships by hosting events, drop-in sessions, one to ones, classroom visits and by assisting with applications and job search. The team manage an apprenticeship talent pool which ensures any students added will be notified promptly when an apprenticeship vacancy of interest is available.

We also support students with the apprenticeship signup process, whether this be through a vacancy they have successfully applied for, or one they have found directly.

For more information email: [apprenticeships@derby-college.ac.uk](mailto:apprenticeships@derby-college.ac.uk) or visit The Round or look for the **Recruitment Channel** on your teams classroom.



### STUDY SUPPORT COACH

Your Study Support Coaches will offer academic support beyond the classroom, offering additional support on top of your weekly timetable to support with your assignments, projects as well as organisational skills and other skill support such as academic writing, referencing or even organising your portfolio.

To contact the the Study Support Coaches email:  
**PastoralCoaches@derby-college.ac.uk**



### HE ACADEMIC COACH

There are two HE Academic Coaches who provide extensive support for HE students. They provide tutorials, one to one coaching, group seminars and workshops targeted at supporting students throughout all levels of higher education.

You can find more information and contact the coaches via the HE 360 Hub on Sharepoint or email the HE Academic coaches:

[ellen.nicholls@derby-college.ac.uk](mailto:ellen.nicholls@derby-college.ac.uk) or  
[christine.thorne@derby-college.ac.uk](mailto:christine.thorne@derby-college.ac.uk)

[www.facebook.com/derbycollege](https://www.facebook.com/derbycollege)

[@derbycollege](https://twitter.com/derbycollege)

[Derby College](https://www.youtube.com/derbycollege)

[Instagram.com/derbycollege](https://www.instagram.com/derbycollege)